

Dear ...,

**The Police Pension Regulations 1987 (as amended)**  
**Transfer of Pension Rights**

Re:

D.O.B:

N.I. No:

Membership No:

The above named officer who joined the City of London Police on ..... has indicated an interest in the possible transfer of their previous pension rights into the Police Pension Scheme and I enclose a copy of their authorisation to approach you in this respect. For your information they were employed from ..... to ..... as a .....

I should be grateful therefore if you would supply full transfer details to enable them to make a decision, on whether or not to transfer their pension rights held in your scheme, including any details of deferred entitlement.

I would mention that the Police Pension Scheme is able to accept a transfer of Guaranteed Minimum Pension. For your information our scheme reference numbers are PSTR 00328792RP, ECON E3900002R and SCON S2700060B.

I hope that the position is clear to you, but should you have any queries regarding this matter, please do not hesitate to get in touch with ....., on the above extension.

Yours faithfully